

**Sign and Mail this form to:**

Sewerage and Water Board  
Customer Service  
625 Saint Joseph St. Room 140  
New Orleans, LA 70165

## Sewerage and Water Board of New Orleans

### Third Party Notification Summary

The Third Party Notification Service is a service that allows the Sewerage and Water Board to notify a person, in addition to the customer of record, when water service is due to be turned off for delinquency. This plan can be of service to senior citizens and customers who are ill and who are unable to handle their own affairs, to attorneys administering estates, and to customers who are frequently out of town.

The mailing of a notice to an additional party will in no way obligate that Third Party to pay the bill. It is intended to serve as a helpful reminder and may prevent disruption of water service.

### Third Party Notification Request

Name of Customer \_\_\_\_\_

Account Number from Customer's Bill \_\_\_\_\_

Customer's Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

▶Customer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of Third Party to be notified \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

▶Third Party's Signature \_\_\_\_\_ Date \_\_\_\_\_

While we make every effort to send a reminder notice to the Third Party as specified, the Customer making this request agrees that the Sewerage and Water board will incur no liability for failure to provide the requested notice for any reason.

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